

ARCHAEOLOGICAL LABORATORY TECHNICIAN

Open until March 17, 2023

Historic St. Mary's City (HSMC) is a museum of living history and archaeology located on the site of Maryland's first capital (1634-1695). Decades of research are the foundation of outdoor exhibits constructed on forty acres in a beautiful tidewater landscape. Recreated structures in the historic town center, a Woodland Indian hamlet, a tall ship, and a tobacco plantation staffed by costumed or uniformed interpreters help visitors understand the stories of Maryland's history. Ongoing archaeological excavations continue to reveal new information about life in the past.

HSMC is one of Southern Maryland's leading tourism attractions and hosts an active school tour program. The museum's collections are a resource for professional archaeologists, scholars, and college students. The HSMC colonial archaeology field school, the longest running field school in the nation, attracts students from all over the United States, as well as from other countries. The museum is an independent agency of the State of Maryland, within the Office of the Governor. HSMC is currently looking for one (1) Archaeological Laboratory Technician reporting to the Curator of Collections within HSMC's Department of Research and Collections.

JOB SUMMARY

The Archaeological Laboratory Technician works under the Curator of Collections towards fulfilling the Historic St. Mary's City Commission's (HSMCC) mission to *preserve and protect the archaeological and historical record of Maryland's first colonial capital and to appropriately develop and use this historic and scenic site for the education, enjoyment, and general benefit of the public*. Archaeological Laboratory Technician operates within the Department of Research and Collections, comprised of an active field archaeology program, curatorial research and interpretation, preservation and management of artefactual and environmental collections, public educational programs, and publications. Under direction of the Curator of Collections: processes and catalogues artifacts related to the Leonard Calvert House Site and nearby archaeological sites; works with project staff, volunteers, and students; conducts archaeological curation tasks associated with the project. This position pays \$20/hour and is full-time (40 hours per week), non-exempt.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:

- A B.A. in Archaeology, Anthropology, History, or related field.
- Completion of an archaeological field school or equivalent experience and coursework in the field or lab.
- Experience cataloguing historical artifacts.
- Experience with colonial and/or precolonial archaeology and architecture. Familiarity with the colonial history and archaeology of the Chesapeake region preferred.
- Excellent interpersonal skills and ability to excel in a team-oriented environment.
- Personal desire and ability to engage the public in person and in digital formats.
- Ability to use computers, experience with relational databases such as Access, Proficio, DAACS, or PastPerfect preferred.
- A willingness to learn and adopt new technological tools to serve the museum's Research and Collections program.

To apply please submit a cover letter, resume, and contact information for three references to:
Porzia Purves, Personnel Ombudsman

HISTORIC 
ST. MARY'S CITY

Historic St. Mary's City
P.O. Box 39
St. Mary's City, MD 20686
Or
porzia.purves@maryland.gov

Applications must be received by March 17, 2023 when the position closes.

Historic St. Mary's City is an equal opportunity employer and encourages applications from all qualified candidates, including minority candidates.