

**HISTORIC ST. MARY'S CITY COMMISSION
COMMISSION MEETING
March 23, 2019
MINUTES**

Commission Members Present: Fr. Bill George, S.J., Commission Chair; Larry Leak, Commission Vice-Chair; John McAllister, Foundation President; Ernie Bell, Kelsey Bush, Michael Dougherty, Todd Morgan, Jean Russo, Andrea Steele, Danielle Troyan

Commission Members Present Via Conference Call: Margaret McFarland, Diana Penny

Staff Present: Regina Faden, Executive Director; Peter Friesen, Howie Grube, Douglas Hunter, Silas Hurry, Joe Kangas, Henry Miller, Travis Parno, Stephanie Whitehead, Sharol Yeatman, Porzia Purves. Recording Secretary

Guests: Burt Kummerow, John Martin, Tim Shepley, John Slade, Mike Smolek

Guest Via Conference Call: Ms. Elena Langrill, Assistant State's Attorney

Father George called the meeting to order at 10:30 a.m.

Father George called for the approval of the agenda as received. Motion to approve the agenda was made by Todd Morgan, seconded by Ernest Bell. The **AGENDA WAS APPROVED**.

Father George called for a motion to approve the Minutes of September 22, 2018. Motion to approve the minutes by Ernest Bell seconded by Todd Morgan. **MINUTES APPROVED AS WRITTEN.**

Chairman's Report

Father George thanked everyone for attending. He welcomed Howie Grube, who has been hired as the Director of Development for the Foundation. He thanked staff and Dr. Faden for her leadership, indicating that we are in a good place. Our next step is to get a meeting with the Governor.

Director's Report

Dr. Faden reported the Governor approved two new positions for HSMC in the Supplementary Budget, those positions were External Relations and Conservator. Additionally, Dr. Faden explained that Mr. Grube was on the Commission Board as an appointee and is now been hired as the Foundations development director.

Dr. Faden thanked the Foundation board for their support in getting Rubing Yen and Enso Kitchen up and running in Farthing's Kitchen. We are renovating the old research building to house development, marketing and volunteers. We are still coordinating the grand opening of Chancellor's Point as a primitive camp site. New Commissioners have been submitted for

approval, Bill Drew, Ilene Frank and Mike Smolek. Finally, Dr. Faden asked the board members to please submit any thoughts and ideas for the upcoming Strategic Plan.

Committee Reports

Finance & Administration, Chaired by Mike Dougherty

Mr. Dougherty reported there is a great amount of support in Annapolis. Commissioners need to be advocates for HSMC. Talk to everyone you know, continue to advocate for HSMC. Mr. Dougherty reported the committee report is attached.

Governmental Relations, Chaired by Margaret McFarland

Dr. Faden reported on behalf of Ms. McFarland the committee report is attached. The highlights included a visit from the Comptroller, during which he asked Fr. George to keep him in the loop. Secretary Brinkley also visited had very good things to say, and asked now that we have hired an external relations manager will we see an increase in visitation? This was proof that Annapolis is looking closely at our numbers.

Dr. Faden also added that Mr. Kangas was asked to sit on a small Cabinet level committee with Secretary Churchill with DGS. The group meets monthly and having a seat at that table will be a tremendous asset for HSMC. Dr. Leak added this is a great opportunity.

Essentially our budget is flat. We are still working on trying to get in front of the Governor. Cornerstone is asking for \$1M in additional funds to make up for the push of MHIC. These funds will be used for major deferred maintenance projects at HSMC. Senator Bailey has been a great supporter already for HSMC. We look forward to working with him and Delegate Crosby.

Dr. Faden thanked Father George, Dr. Leak and Mr. Dougherty for joining the staff in Annapolis for budget hearings.

Dr. Faden reminded the group that there will be a keel laying on June 1, 2019 at CBMM.

Dr. Faden reported the full report is attached.

Research, Chaired by Jean Russo

Dr. Russo reported the full report is attached and touched on the highlights. MHIC is moving forward. The Pavilion has gone out to bid. it is the staff's hope this project is complete by Maryland Day 2020. Work on the Tenant house continues. The staff continues to work on the book.

The staff continues to monitor college projects, and the process has begun to produce an MOW with SMC for mitigation of projects. MHT feels landowners need to work together. Staff is creating a formal statement of procedures. Ms. Troyan asked if we have lost artifacts due to protocol not being in place. Dr. Faden explained that we do not believe so but it's a process. that all departments need to be educated.

Ms. Troyan suggested HSMC find a senator to sponsor Maryland Archaeology Month. The staff will look into this for the future.

Education and Marketing, Chaired by Danielle Troyan

Ms. Troyan reported the full committee notes are attached and touched on highlights. The Adults Only program received an award from MHT. The laying of the keel is the kick off of construction for the Maryland Dove at CBMM. Mr. Friesen reported St. Mary's County has supplied grant money to support additional staff. The waterfront supervisor resigned, and the search has begun for a new site supervisor. Ms. Yeatman asked the board to please like and share the museum posts from our Facebook, Instagram, and Twitter pages. She also thanked the Foundation members John McAllister and Carl Widell for their generous amount of time and assistance with the Web design project. We are moving forward. Finally, Ms. Yeatman added that she has entered into a team project with the Forrest Technology Center CADD class to assist with the design of a new logo design for HSMC.

Foundation Report, Chaired by John McAllister, Foundation President

Mr. McAllister reported the Foundation met and introduced Burt Kummerow, John Slade, Tim Shepley and John Martin to the Commission Board. The Foundation approved the continuation of the Cornerstone contract, Web Design and a printer for the Research department. Mr. McAllister, also thanked Carl Widell for his assistance with the Web design review. The Foundation board welcomed Tom Jarboe and also approved Carrie Harney. A reminder to the HSMCC board that BeerFest is June 22 and any support or sponsor ideas are welcome.

Old Business

Dr. Faden reported Mr. Kummerow has secured Senator Miller as the honorary chair of the 4 Centuries Project. Senator Bailey invited Dr. Miller to speak on the Senate floor for Maryland Day.

A motion to adjourn was made by Dr. Leak and seconded by Ms. Troyan the meeting adjourned at 11:30 a.m

Respectfully submitted, Porzia Purves