

Historic St. Mary's City seeks the following positions Maintenance Technician, Grounds Technician and a Custodian helper, Historic St. Mary's City (HSMC) is a museum of living history and archaeology located on the site of Maryland's first capital (1634-1695). Decades of research are the foundation of exhibits assembled across the landscape. Recreated structures in the historic town center, a Woodland Indian hamlet, a tall ship, and a tobacco plantation staffed by costumed or uniformed interpreters help visitors understand the stories of Maryland's founding. HSMC is one of Southern Maryland's leading tourism attractions and hosts an active school tour program. The museum is an independent instrumentality of the State of Maryland, within the Office of the Governor.

Maintenance Technician Job Summary:

The Maintenance Technician is expected to serve as a working team member on daily assignments to ensure the Maintenance Department is highly productive. Daily tasks may include construction, preventive maintenance, repairs or improvements to buildings, fixtures, mechanical equipment, grounds/roadways and occasionally custodial duties.

The Maintenance Technician reports to the Maintenance Supervisor. On a daily basis tasks and project oversight may be overseen by the Maintenance Assistant serving as foreman and second in command for the department supervisor.

Grounds Technician Job Summary:

The Groundskeeper is expected to serve as a working team member on daily assignments to ensure the Maintenance & Grounds Department is highly productive. Daily tasks include general upkeep of the museums property.

General requirements include but not limited to:

Groundskeeper must be able to lift 80 pounds, and be able and willing to work outdoors with proper protection in various weather conditions. The Groundskeeper reports to the Grounds Supervisor. Applicant must be knowledgeable in all aspects of landscaping maintenance, including but not limited to all equipment.

Maintenance Custodial Technician Job Summary:

The Maintenance/Custodial Technician is expected to serve as a working team member on daily assignments to ensure the Maintenance Department is highly productive. Primary daily tasks include the cleaning of interior and exterior of buildings and trash removal and may include construction, preventive maintenance, repairs or improvements to buildings, fixtures, mechanical equipment, and grounds/roadways.

General Requirements include but not limited to:

Keeping the facility clean and safe. It is very important that visitors and staff have a hygienically clean environment to visit and work in.

Clean bathrooms, entrances and exits and food areas are essential for preventing the spread of various diseases.

To review the complete position descriptions, please submit your request to PorziaP@digshistory.org

To apply please submit your letter of application, resume and three references to PorziaP@digshistory.org

Historic St. Mary's City is an equal opportunity employer.

This position announcement closes on October 1, 2021